

FACILITIES MANAGERS GUIDE

Control System Health Check Checklist

A practical checklist to help you assess the condition, reliability and compliance of your control systems.



Quick, practical and easy to use – ideal for routine site inspections.

Why This Matters

Control systems are essential to building performance, safety and efficiency. Without regular checks, small issues can turn into costly downtime, compliance risks and operational disruption.

Use this checklist during routine inspections or planned maintenance reviews to stay ahead of potential problems.

How to Use This Checklist



Work through each section



Tick the boxes that are compliant



Flag any items that need attention or further investigation

CHECKPOINT		YES	NO	N/A	NOTES / ACTION REQUIRED
 SAFETY & COMPLIANCE	Emergency stop systems function correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Safety interlocks and alarms are tested regularly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Panels are locked and access is restricted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Risk assessments are up to date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Compliance documentation is available and current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 SYSTEM RELIABILITY	Control systems are operating as expected	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Alarms are clear, accurate and not bypassed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	No recurring or unresolved faults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Redundancy systems are functional (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 DOCUMENTATION & RECORDS	System schematics and drawings are up to date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Asset inventory is accurate and complete	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Change records are maintained	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Maintenance records are documented and available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 PERFORMANCE & MONITORING	Key systems are monitored and data is accessible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Trends and performance data are reviewed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Alerts and notifications are configured correctly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Remote access is secure and controlled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
 MAINTENANCE & SUPPORT	Preventative maintenance is carried out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Spare parts for critical systems are available	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Support agreements are in place and up to date	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Staff are trained on systems and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



NEXT STEPS

Any issues identified? Don't wait for a failure. Address risks early and keep your systems running reliably and safely.



NEED SUPPORT?

Stratos Control Systems can assess, maintain and improve your control systems to reduce risk and maximise uptime.



Contact our team today

www.stratoscontrols.com
 +44 (0) 1604 792 296
 enquiries@stratoscontrols.com

